



## Requests for Medication to be Administered at School

Last year we noticed a large increase in requests for medication to be administered to children during the school day. We therefore feel that it is necessary to outline our role and responsibilities around this, in line with Perth and Kinross Council policies.

All medical conditions should be disclosed to the school.

For children with **ongoing underlying medical conditions** we will, of course, liaise with parents to put support in place and we are happy to store and administer any required medication for these children.

For children on prescribed medication for **short term illnesses** (such as tonsillitis etc):

- Parents should follow public health guidance as to whether their child should be attending school, noting relevant exclusion periods.
- If your child is on a prescribed medication of 3 doses a day, we would expect that this can be given at home - morning, after school and evening.
- If your child is on 4 doses per day, we can endeavour to give one dose during school hours but would welcome and encourage you to come to school and administer this yourself. Given the busy and unpredictable nature of the school day we cannot guarantee that the dose will be given although we would do our best to do so.
- Parents must bring labelled medication to the school office and this must be dropped off / collected each day, by an adult.
- There is a requirement to fill in paperwork and medication cannot be administered without this.

It is also worth noting that:

- No medication should ever come in school bags/carried by a child.
- We cannot hold any non-prescription medication for ad-hoc 'just in case' use.
- The role of School staff in administering medication to a child is entirely voluntary and at their discretion.
- Staff cannot force children to take medication if they refuse.

We also have some children at school who are immuno-suppressed and can become dangerously ill if they are in contact with some contagious illnesses. We greatly appreciate you sticking to the recommended absence guidelines and letting us know of any contagious absences immediately.

We thank you for your support and co-operation with this.